

**Asset Management Action Team**  
**Meeting Notes**  
**February 26, 2004**

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**Attendance**

Gilbert Baladi, John Becsey, Steven Bower, Glenn Bukoski, Ron Brenke, Bellandra Foster, Tom Frazier, Calvin Jones, Sean Kelly, Jim Kirschensteiner, Lou Lambert, Doug LaVoie, Randy Lawrence, Rick Lilly, Terance McNinch, Charles Mills, Tony Milo, John Polasek, Ronald Reid, Bill Tansil, Steve Warren, Sara Smith, Henry King

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**Meeting  
Overview**  
*(25 words or less)*

The group approved its Operating Charter and discussed how it will coordinate with the existing Asset Management Council, created by Michigan law.

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**Meeting Notes**

1. The consensus of the group was that the Asset Management Council was implementing most, if not all, of the Action Items identified by the Summit in the areas of roads and bridges. This group should continue to communicate with the Asset Management Council and work to apply the Summit IGA's to all other state assets (i.e. transit, drainage, sewer, water, etc.)
  2. The group also believed that before they could begin to address the Issues, Goals and Actions, they needed to do some research on what 'constituencies' are in existence today that have jurisdiction over the many transportation assets other than roads and bridges.
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**Action Items**

1. All team members will email to Tony Milo any additional organizations and or individuals who have jurisdiction over one or more of the state's 'assets'.
  2. The group will identify expert speakers on the 'state of the art' in asset management and invite them to speak.
  3. The ASSHTO Asset Management Guide and related web sites will be shared with team members.
  4. The first speaker will be Lou Lambert of Cambridge Systems at the next meeting.
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**Additional  
Resources**

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**Proposed  
Agenda Topics  
For Next  
Meeting**

1. Presentation on Asset Management by Lou Lambert.
  2. Identify additional speakers and potential action team members.
  3. Begin reviewing issues, goals, and actions.
  4. Determine expected outcomes for the team between now and November 1, 2004.
  5. Draft agenda for next meeting
  6. Post critique of the meeting
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**Next Meeting  
Dates**

1. Friday, March 26, 2004  
8:30 – 12:00 pm  
MRBA Conference Room, 924 Centennial Way, Lansing
2. Friday, April 30, 2004  
8:30 – 12:00 pm  
MRBA Conference Room, 924 Centennial Way, Lansing